



# Office of the City Clerk

## Weekly Report – for Week Ending February 21, 2014

### OFFICE OF THE CITY CLERK – PROJECTS and STATUS

**Neighborhood Council Elections** – Candidate Filing continues:

Region	Qty Filed to Date	Certified	Pending	Withdrew (W) / Disqualified (D)	Starts	Ends	Election Day
Region 1	251	233	0	17W/1D	Dec 23	Jan 22	Mar 8
Region 2	127	111	0	12W/4D	Dec 16	Jan 15	Mar 1
Region 3	210	186	0	15W/9D	Dec 31	Jan 30	Mar 16
Region 4	177	154	0	22W/1D	Jan 4	Feb 3	Mar 20
Region 5	201	180	14	7W/0D	Jan 14	Feb 13	Mar 30
Region 6	173	76	94	3W/0D	Jan 18	Feb 18	Apr 3
Region 7	38	18	20	0W/0D	Jan 27	Feb 26	Apr 12
Region 8	6	4	2	0W/0D	Feb 10	Mar 12	Apr 26
Region 9					Feb 17	Mar 19	May 3
Region 10					Feb 24	Mar 26	May 10
Region 11					Mar 4	Apr 3	May 18
Region 12					Feb 17	Mar 19	May 6

**Neighborhood Council Elections** – A total of 32 Vote-By-Mail applications were received spread across 5 Regions.

**City Elections** – The Candidate Filing for the Los Angeles Unified School District (LAUSD), Board District 1 Special Election was February 18. A total of 13 candidates filed a Declaration of Intention to be a Candidate. To date, 11 have picked up their petitions to begin circulation.

**City Elections** – On February 10, we received formal notification of the upcoming election for the Police Department Retired Employee Member to the Board of Fire and Police Pension Commissioners. The election is scheduled for April 22, 2014.

**City Elections** – After attending a two-day accessibility training at the Los Angeles Registrar-Recorder/County Clerk, staff is developing a plan on how to implement the Secretary of State's new Polling Place Accessibility Check List for the 2015 Municipal Elections.

**City Elections** – Recommendations and revisions to the Election Code was heard by the Rules and Elections Committee.

**Administrative Services** – Staff completed the Prior Year Encumbrances Report for City Clerk and worked on the Cost Allocation Plan (CAP) 37 and also met with auditors to discuss CAP 36.

**Administrative Services AB1290** – Staff completed reconciliation on Council District 9's Fiscal Year 2012, 2013, and 2014 and submitted a report to the CLA. Six (6) contract closeout statements were received. Analysis and reconciliation is in progress.

**Neighborhood and Business Improvement Districts** – Staff and the City Attorney continued to review drafts of Management District Plans and Engineer's Reports required for the renewal of the following BIDs: Downtown Industrial District, Panorama City, Arts District CCLA, North Hollywood, Greater Leimert Park Village, Sherman Oaks Village, Studio City, Hollywood Media and the proposed Pacific Palisades.

### TOP ISSUES

- [NC Candidate Filing Continues](#)
- [Council Chambers and Committee Room intermittent webcast problems continue.](#)
- [Secretary of State's New Polling Place Accessibility Requirements.](#)



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**Neighborhood and Business Improvement Districts** - Staff attended a meeting to discuss a pilot project on Street and Sidewalk Vending pursuant to Council motion (Huizar-Price-Buscaino; Council File 13-1493).

The LA BID Consortium meeting was held on February 13, 2014 at City Hall.

**Neighborhood and Business Improvement Districts Transition to EWDD** - A meeting was held with Controller, EWDD and City Clerk relative to the transition of FMS activities in July 2014.

### ISSUES

**Piper Tech Office** - A 6 foot window cracked in the Elections Division that has been boarded and needs to be replaced. A security guard was hired until the window could be boarded. Replacement of the window is expected later this week or early next.

**Council and Committee Meeting Webcasting** - Stability problems continue with video webcast servers not starting automatically in Council Chambers. The audio encoder in Committee Room 1050 was replaced by the Information Technology Agency and is now operational.

### UPCOMING .....

**Neighborhood Council Elections** - Candidate Filing for Region 10 begins February 20, 2014.

**City Elections** - The last day for candidates to submit petitions for the LAUSD, Board District 1 Special Election is March 7, 2014.

**Neighborhood Councils** - A meeting is scheduled with the City Clerk staff and Department of Neighborhood Empowerment (DONE) to discuss reporting needs and how to facilitate communication about Council actions and files to Neighborhood Councils and other interested parties.

**Microfilm Conversion of Council Minutes** - A meeting is scheduled for a technical review of the first production run of 34 microfilm rolls which the vendor has converted to electronic format. There are 850 microfilm rolls dating back to the 1850's. This is on the Mayor's metrics goals for City Clerk.